

# MEBAA HOSTING THE IS-BAO™ WORKSHOPS DURING DAS 2019



**MEBAA™**

**IS-BAO™**  
International Standard for Business Aircraft Operations

**IS-BAO™**  
Workshop

  
**Dubai Airshow**  
November 18<sup>th</sup>-21<sup>st</sup>, 2019

*The International Standard for Business Aircraft Handling (IS-BAO™) is a set of global industry best practices for business aviation operators, which features at its core a safety management system (SMS). IS-BAO™ offers a scalable, industry-developed code of best practice centred around Safety Management System (SMS) principles adopted by ICAO and other operations-critical industries.*

Conforming to the standards and recommended practices is voluntary and provides an effective way to take your organization beyond compliance and demonstrate to the regulator, your customers and other stakeholders, that your risks are under control.

The Fundamentals of IS-BAO™ workshop exists to provide attendees with an understanding of the International Standard for Business Aircraft Operations (IS-BAO™) and how to implement this standard to increase safety and efficiency in operations.

This workshop will provide attendees with a deeper understanding of the IS-BAO™ and safety management systems (SMS). The information provided in this workshop will enable attendees to confidently start the IS-BAO™ implementation process and/or prepare for a registration audit. For those that have already implemented the IS-BAO™, this workshop will reinforce current understanding of the IS-BAO™ and SMS while provide information on key changes to the standard.

## By the end of this course, attendees will:

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- Understand who the International Business Aviation Council (IBAC) is and its role with the IS-BAO™
- Understand the rationale for the IS-BAO™ and how implementing this standard improves safety and efficiency in operations
- Understand how performance-based standards provide operator latitude in implementing the IS-BAO™
- Become familiar with the organizational accident and how the IS-BAO™ creates a foundation for sound operating practices
- Understand the evolution of safety thinking to the safety management system and how a formal system of safety management works towards the goal of reducing risk
- Comprehend why the SMS is the cornerstone of the IS-BAO™ and works as a foundation to the standards and recommended practices
- Be able to identify key standards in the IS-BAO™ across Chapters 4 – 15
- Understand the IS-BAO™ implementation and registration process.

## IS-BAO™ Fundamentals Workshop Overview:

The Fundamentals of IS-BAO™ workshop is divided into four modules. Times are estimates and depend on participation and discussion within each module.

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### Module 1 - IBAC and the IS-BAO™ (1 hr.)

- Facilitate an understanding of ICAO and the IBAC interface
- Understand the purpose of the IS-BAO™
- Become familiar with the structure of the IS-BAO™

### Module 2 - Safety Management System (3 hrs.)

- Become familiar with the ICAO SMS requirements, including definition and structure
- Understand the evolution to the “Organizational Accident” and the need for SMS in an organization.
- Understand Error Management and Safety Culture
- Become familiar with IS-BAO™ Chapter 3 (SMS) requirements.

### Module 3 - Standards and Recommended Practices Chapters 4 - 15 (2 hrs.)

- Become familiar with the terms policy, process and procedure and the difference between them.
- Understand how to develop policy, process, or procedure as required by the ISBAO™
- Become familiar with the IS-BAO™ across the following themes:
  1. Organization
  2. Scope of Operations

### Module 4 - Implementation and Registration Audit Considerations (1.5 hrs.)

- Facilitate understanding of implementing the IS-BAO™
- Facilitate understanding of the IS-BAO™ Audit Process

## IS-BAO™ Auditing Workshop Overview

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The IS-BAO™ auditing workshop provides attendees with an understanding of the International Standard for Business Aircraft Operations (IS-BAO™) auditing processes preparing an internal audit plan or for external registration assessments. The workshop is suitable for persons seeking accreditation to become an IS-BAO auditor (for further information please see: [here](#)) or for those interested in understanding the assessment process further during implementation within their organization.

### The workshop runs for approximately 7.5 hours and covers the following subjects:

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- IS-BAO™ Audit Purpose
- Accredited Auditors / Auditor Requirements
- How to conduct IS-BAO™ Registration Audits
- Audit Procedures
- How to evaluate the SMS
- How to raise audit findings
- Filing the audit report
- Post audit actions

### Attendance Policy:

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To receive a completion certificate for the workshop, attendance for the duration of the course is mandatory. If a conflict arises that precludes you from being present for the entire course, please communicate with the instructor.

### Required Materials:

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No materials or prior readings are required for the Fundamentals of ISBAO™ workshop. However, if you do possess a copy of the IS-BAO™ it is recommended that you bring it with you for reference.

*The workshops will be held during the Dubai Airshow 2019 at the airshow site, over four days to allow attendees to cover the workshop each morning and the airshow in the afternoon. The Fundamentals workshop will be held on November 18 & 19 (0900 to 1300) and the Auditing workshop will be held on November 20 & 21 (0900 to 1300).*